

**FREEDOM OF INFORMATION  
AND  
PRIVACY ACTS**

**SUBJECT: CUSTODIAL DETENTION  
SECURITY INDEX  
FILE NUMBER: 100-358086  
SECTION : 8**



**FEDERAL BUREAU OF INVESTIGATION**

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351  
changed  
to

12-5

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOV

TO : Director, FBI

DATE: 12-20-50

FROM : SAC, DALLAS

CONFIDENTIAL

SUBJECT: SECURITY INVESTIGATION  
REMOVAL OF CARDS FROM SECURITY INDEX

Reference Bureau letter of 12-11-50.

This is to advise that the Dallas Office has no subjects at this time in the inactive section of the Security Index.

352  
changed  
to  
45-4

Office INVESTIGATION • UNITED STATES GOVERNMENT

TO : Director, FBI  
FROM : SAC, San Antonio  
SUBJECT: SECURITY INVESTIGATIONS CONFIDENTIAL  
REMOVAL OF CARDS FROM SECURITY INDEX

DATE: Dec. 20, 1950

ReBulet Dec. 11, 1950, instructing all offices to furnish a complete list of individuals maintained in the inactive section of the security index.

The San Antonio Office does not have any individuals in such an inactive section. If any such names are placed in this section, the Bureau will be promptly advised.

353 changed to  
50-12

United States Department of Justice  
Federal Bureau of Investigation  
407 U. S. Court House  
Seattle 4, Washington

December 22, 1950

CONFIDENTIAL

Director, FBI

RE: SECURITY INVESTIGATION  
REMOVAL OF CARDS FROM SECURITY INDEX

Dear Sir:

Rebulet December 11 last to Albany, with copies to all field divisions, requesting to be advised of the complete list of individuals maintained by each office in the inactive section of the Security Index, in order that a check can be made to see that those individuals filed by each office in the inactive security correspond with those so maintained at the Bureau.

Pursuant to the above request you are advised that the security index cards on the following individuals have been placed in the inactive section of the Security Index maintained by the Seattle Division:

354 changed  
to  
7-4

Federal Bureau of Investigation  
United States Department of Justice

P.O. Box 306  
Butte, Montana  
December 22, 1950

DIRECTOR, FBI

CONFIDENTIAL

Dear Sir:

RE: SECURITY INVESTIGATIONS  
REMOVAL OF CARDS FROM SECURITY INDEX

Rebulet to Albany dated 12/11/50, captioned as above.

A section of the Security Index maintained in the Butte Division has been designated as "Inactive". In this section will be filed the Security Index cards of those subjects who have entered the Armed Forces.

At the present time there are no individuals in the Butte Division maintained in this Inactive Section of the Security Index inasmuch as no Security Index subjects have entered the Armed Forces.

The Bureau will be advised when and if individual come within the category of the Inactive Section of the Security Index.

December 14, 1950

MEMORANDUM FOR MR.

RE: ~~SECURITY INDEX CARD STATISTICS~~

There is attached hereto a table showing by Field Office the total number of Security Index cards in our files. This table indicates the nationalistic tendency, the dangerousness classification, sex, race, citizenship status, and others on one of the "special" lists.

These statistics are based on Statistical Section records as of December 4, 1950.

Respectfully,

355

SECURITY INDEX CARD STATISTICS - BY FIELD OFFICES  
Based on Statistical Section Records as of December 4, 1950

356 changed  
to  
16-4

JRM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

~~TO~~ : Director, FBI

CONFIDENTIAL

DATE: December 20, 1950

~~FROM~~ : SAC, El Paso

~~SUBJECT:~~ SECURITY INVESTIGATIONS - REMOVAL  
OF CARDS FROM SECURITY INDEX

SECURITY INDEX

Rebulet to Albany dated 12-11-50.

Please be advised that no security index card subjects of the  
El Paso Office have entered the Armed Forces.

In the event that any subject listed in the security index  
enters the Armed Forces, Bureau instructions in referenced  
letter will be followed.

357 changed  
to

15-10

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI  
FROM : S.C. Detroit  
SUBJECT: SECURITY INVESTIGATIONS  
REMOVAL OF CARDS FROM SECURITY INDEX

DATE: December 21, 1950

Re Bureau letter, December 11, 1950.

An "Inactive" section has been set up within the Detroit Security Index to accomodate those Subjects who have been inducted into the Armed Forces.

To date only one Security Index Subject in this Division has been placed in the Inactive Section, namely \_\_\_\_\_, was. ( Bureau file \_\_\_\_\_).

358  
charged  
to  
56-5

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: 12-16-50

FROM 7 SAC, Norfolk

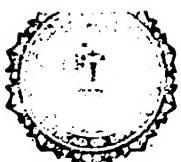
SUBJECT: SECURITY INVESTIGATIONS  
REMOVAL OF SECURITY CARDS  
FROM SECURITY INDEX

OSec Inv f 2nd

ReBulet to Albany dated December 11, 1950.

This is to advise that the Norfolk Office  
does not have any Security Index Card subjects who have been  
inducted into the Armed Forces, and therefore, no Security  
Index Cards are maintained in this office as inactive.

359 changed to  
44-5



IN REPLY, PLEASE REFER TO  
FILE NO. \_\_\_\_\_

Federal Bureau of Investigation  
United States Department of Justice  
301 Continental Bank Building  
Salt Lake City 1, Utah  
December 26, 1950

9/10

CONFIDENTIAL

Director, FBI

RE: SECURITY INVESTIGATIONS  
REMOVAL OF CARDS FROM SECURITY INDEX

Dear Sir:

ReBureau letter to Albany, 12/11/50.

In accordance with reference letter, a section of the Security Index file of this office has been designated as Inactive in which will be placed cards on security index Subjects who have been inducted into the Armed Forces.

For the information of the Bureau, this office does not have any cards in the inactive section at this time.

Very truly yours,

360  
changed to  
2-4

TO : DIRECTOR, FBI

FROM : SAC, Atlanta

SUBJECT: SECURITY INVESTIGATIONS

REMOVAL OF CARDS FROM SECURITY INDEX

Date December 13, 1950

DDU

AIRMAIL - SPECIAL DELIVERY

Reference is made to Bureau letter to all offices dated December 11, 1950, captioned as above.

This is to advise that at the present time there are no individuals maintained by the Atlanta Division in the inactive section of the Security Index.

In the event that any individuals maintained in the Security Index of the Atlanta Division enter the armed forces of the United States, the Bureau will be immediately advised and the Security Index cards pertaining to these individuals will be placed in the inactive section of the Security Index, in accordance with existing Bureau instructions.

361 changed  
to  
10-6

60-20000-14

RECORDED INFORMATION - UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: December 14, 1950

FROM : SAC, Cincinnati

CONFIDENTIAL

SUBJECT: SECURITY INFORMATION

REMOVAL OF CASES FROM SECURITY INDEX

ReBulet to SAC, Albany, copy to this office, dated 12-12-50.

No individual is maintained in this office in the Inactive Section  
of the Security Index.

## Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: 11-3-50

FROM :

SUBJECT: SECURITY INDEX - GENERAL

When the Security Index, including the tabulating cards and 5 x 8 file, was first set up in this Section the entire operation was placed in a small room, 6222, with adequate space provided there for housing of the files and the general operation of one or two employees. This room is kept locked at all times. The reason for this security measure was mainly that the existence of the Security Index as such was not generally known.

During recent months the activity of this file has doubled and we have 3 and 4 employees working in this room almost constantly. We find that the general arrangement is not good for several reasons. First, it is much too crowded for the number of people handling the work. Working conditions are very unsatisfactory. In the second place, the employee operating the cardatype machine on the Security Index, which machine is in operation most of the time between 8:00 a.m. and Midnight, must of necessity spend full time at that machine, whereas as a matter of fact, it does not engage his full attention and he could make good use of his time operating other tabulating equipment if it were available to him.

The two disadvantages set forth above in the present arrangement could be easily overcome by placing the cardatype machine in the main tabulating machine room of this Section. The employees would have adequate space to work and, equally important, the employee operating the cardatype machine could divide his attention between that and one or two other pieces of heavy tabulating equipment. This would be particularly advantageous on the night shift.

The disadvantages of having the cardatype machine in the main tabulating machine room have largely been eliminated during recent months since the fact that we have a Security Index is no longer a secret to anyone. It has been in the papers, in fact. The only objection now to performing this work in the main machine room is that other employees might see the 5 x 8 cards being prepared on the cardatype machine, recognize a name of some prominence on the Security Index and mention it to an outside source. On the other hand, our employees have all been investigated and comparable hazards exist in many other sections of the Bureau.

I have from time to time emphasized to the employees in this Section the extremely confidential nature of much of our records and I believe this is appreciated by all.

Memorandum for

If the cardatype machine and its operation were moved into the main tabulating machine room, the Security Index files themselves would remain in the small room where they now are under lock and key at all times, and it may be observed that the guard force and char force of this building do not have keys to this room.

If there is no objection on the part of the Bureau, we will move the cardatype machine into the main machine tabulating room of this Section so that the actual operation of the Security Index here will be in that room instead of the small room where it now is in order to overcome the present undesirable personnel and administrative deficiencies.

2

363  
changed  
to  
9-12

STANDARD FORM NO. 64

Office Memoir

in • UNITED STATES GOVERNMENT

TO : Director, FBI

CONFIDENTIAL

DATE: December 27, 1950

FROM : SAC, Chicago

SUBJECT: SECURITY INVESTIGATIONS  
REMOVAL OF CARDS FROM SECURITY INDEX

Rebulet 12-11-50 directed to SAC, Albany.

This will advise that the Chicago office has designated a section of the Security Index as "Inactive". In this section will be filed the Security Index Cards of any subjects who may enter the armed forces. At this time the Chicago office has no individuals filed in the Inactive section.

364  
changed  
to

35-6

STANDARD FORM NO. 64

Office Memorandum • UNITED S. GOVERNMENT

TO : Director, FBI

DATE: December 26, 1950

FROM : SAC, Oklahoma City

CONFIDENTIAL

SUBJECT: SECURITY INVESTIGATIONS  
REMOVAL OF CARDS FROM SECURITY INDEX

Rebulet to Albany 12/11/50.

The Oklahoma City Office has no Security Index Subjects in the Inactive Section of the Security Index file inasmuch as no Security Index Subjects in this office are in the Armed Forces.

In the event such Subjects enter the Armed Forces in the future, their Security Index cards will be placed in the Inactive Section of the Security Index file and the Bureau so advised.

UNRECORDED  
12-28-50

- GENERAL

(C) SECURITY INDEX -- Under present instructions, the data recorded on Security Index cards shall at all times be in an up-to-date status and addresses for Security Index subjects must be checked by the Field at least once every six months.

Beginning January 15, 1951, and each six months thereafter, you should advise the Bureau by letter as to whether all Security Index cards are in an up-to-date status and whether addresses for all Security Index subjects have been checked within the last six months.

365  
changed  
to

62-2

STANDARD FORM NO. 64

Office 1 *idum* • UNITED STATES GOVER

TO : Director, FBI  
FROM : SAC, Albuquerque CONFIDENTIAL  
SUBJECT: SECURITY INVESTIGATIONS  
REMOVAL OF CARDS FROM SECURITY INDEX

DATE: 12-29-50

Rebulet to SAC, Albany 12-11-50.

This is to advise that this Office does not have any individuals filed in the Inactive Section of the Security Index.

366 changed  
to  
61-5

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI  
FROM : SAC, MOBILE  
SUBJECT: SECURITY INVESTIGATIONS  
REMOVAL OF CARDS FROM SECURITY INDEX

DC

DATE: December 27, 1950

Reurlet 12/11/50 to Albany.

This is to advise that this office has no Security Index  
Cards carried in the Inactive Section of its Security Index File.

list

367

MR. PEYTON FORD  
DEPUTY ATTORNEY GENERAL

December 26, 1950

DIRECTOR, FBI — CONFIDENTIAL

O SECURITY INDEX LIST

CONFIDENTIAL

There is attached hereto a current list of individuals maintained in the Security Index. This list is subdivided alphabetically under the field offices of this Bureau covering the residences of the individuals listed.

It is requested that this list be given utmost security.

368  
changed  
to  
34-26

Office Memorandum • UNITED GOVERNMENT

TO : Director, FBI  
FROM : ~~AS~~ SAC, New York  
SUBJECT: SECURITY INDEX PROJECT  
(Bureau File #)

DATE: January 2, 1951

Re New York letter dated December 18, 1950.

As of January 2, 1951, there were still pending in the New York Office 55 cases on Security Index subjects, which cases the Bureau requested be brought up to date. Of these 55 cases, pending reports have been submitted in 40, leaving 15 which have not yet been brought up to date. Reports have been dictated on several of the remaining 15 and these reports will be submitted in the near future.

369

STANDARD FORM NO. 64

# Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: 12-26-50

FROM :

SUBJECT:

O SECURITY INDEX LIST  
1-GENERIC

## PURPOSE

To forward a list of Security Index subjects to the Department.

## DETAILS

A list of Security Index subjects has been prepared for the Department. This list includes all persons in the Regular Section of the Security Index and those carried in the Special Section of the Security Index under the classifications:

- (1) U. S. Government Employees, and
- (2) Atomic Energy Program Employees.

It is to be noted that this is the first time the Security Index List furnished the Department has included Special Section Subjects under the categories of U. S. Government Employees and Atomic Energy Program Employees.

## ACTION

If you approve, there is attached a memorandum to with the Security Index List attached. At the time this is personally delivered, the old Security Index List at the Department will be secured and destroyed.

370 changed  
to  
1-8

10 FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO: Director, FBI  
FROM: SAC, Albany  
SUBJECT: SECURITY INDEX

DATE: January 3, 1951

Re SAC Letter #100, 12/28/50.

This is to advise that all Security Index cards in this office are in an up-to-date status and information on them was verified during the month of December, 1950.

371  
changed  
to  
30-8

STANDARD FORM NO. 64

Office Milwaukee • UNITED STATES GOVERNMENT

DATE: January 2, 1951

TO : Director, FBI

FROM : SAC, Milwaukee

SUBJECT: SECURITY INVESTIGATION  
REMOVAL OF CARDS FROM SECURITY INDEX

Rebulet to Albany, cc to Milwaukee December 11,  
1950.

Milwaukee office has no cards in the Inactive Section  
of the Security Index.

372  
changed  
to  
23-4

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GC

TO : DIRECTOR, FBI  
FROM : SAC, KANSAS CITY      CONFIDENTIAL  
SUBJECT: SECURITY INVESTIGATIONS  
REMOVAL OF CARDS FROM SECURITY INDEX

DATE: January 9, 1961

Reference is made to Bureau letter dated 12/11/59, captioned as above requesting this office to furnish a list of individuals in the inactive section of the Security Index in this office.

This is to advise that at the present time, there are no Security Index Subjects in this office who have been inducted into the Armed Forces and therefore at present no Security Index Subjects are in the inactive section.

373  
changed  
to

32-16

STANDARD FORM NO. 64

Office Memo *m* • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

DATE: 1-4-51

FROM : SAC, New Haven

SUBJECT: SECURITY INDEX SUBJECTS  
NEW HAVEN OFFICE

Re SAC Letter 100 dated 12-28-50, paragraph C entitled, "Security Index".

All Security Index cards in the New Haven Office at the present time are in an up to date status and all addresses and employments for all Security Index subjects have been checked within the past six months.

374 changed  
to  
26-13

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI  
FROM : SAC, LOS ANGELES  
SUBJECT: SECURITY INDEX

DATE: January 3, 1951

Re SAC letter Number 100, Series 1950, Paragraph C, with respect to the necessity of maintaining information on Security Index cards in an up-to-date status and checking addresses of Security Index subjects at least once every six months.

In order to accomplish these purposes, this office for some time has been following a procedure whereby the addresses on approximately 1/6 of the total number of Security Index cards are checked each month. At the time such checks are made, other data appearing on the Security Index cards are also reviewed. Since this is a continuing process, the information on all of the Security Index cards has been checked within the past six months or is currently receiving attention to that end.

GENERAL

(E) SECURITY INDEX CARDS -- Under the system now in operation at the Bureau, field offices are being furnished with two copies of Security Index cards prepared on the IBM equipment in all cases where forms FD-122 are submitted recommending changes in the information on the Security Index cards as well as in cases where new cards are being added to the Security Index. Under (A) in SAC Letter No. 48, Series 1950, dated July 25, 1950, you were advised that eventually it is anticipated that all existing cards in the field will be replaced by cards prepared at the Bureau.

Current instructions inquire field offices to place a description in all instances and a photograph, where available, on the reverse side of each Security Index card maintained in the Geographical Section. Several field offices have pointed out that a considerable amount of clerical time is consumed in retyping descriptions and replacing photographs on either the amended or replacement Security Index cards received from the Bureau, and that more clerical time is consumed by field offices under the present system than under the former system when permanent changes were made on Security Index cards in the field at the time form FD-122 recommending changes on the Security Index card was forwarded to the Bureau.

This matter has been carefully considered at the Bureau and two copies each of amended Security Index cards as well as new Security Index cards prepared on the IBM equipment will continue to be forwarded to the field.

It is imperative that there be uniformity in the text of Security Index cards maintained at the Bureau and in the field, and this can be accomplished by preparing all Security Index cards on the IBM equipment. On receipt of amended, replacement or new Security Index cards from the Bureau a description in all instances and a photograph, where available, should be placed on the reverse side of the Security Index card being placed in the Geographical Section of the Security Index. The amended or replacement card received should not be stapled to the face of the corresponding Security Index card maintained in the Geographical Section of the Security Index.

At the time Security Index cards are received from the Bureau each item appearing on the card should be checked for accuracy and if information

UNRECORDED

1-4-51

appearing on the card differs from records in your office, you should immediately submit form FD-122 reflecting the corrections desired. In certain instances aliases submitted by the field in the past are not true aliases and have been deleted from the Security Index cards at the Bureau in line with instructions in that matter set out under (A) in SAC Letter No. 48, Series 1950, dated July 25, 1950. If you believe that certain aliases not presently carried on the respective Security Index cards should be included, appropriate changes should be indicated by submitting form FD-122.

In connection with submitting form FD-122 for the purpose of requesting changes in the information recorded on a Security Index card, you should instruct all agents assigned to this type of work that, as the form specifically indicates, only the changes desired should be set out. On receipt of the form, revised cards will be prepared at the Bureau reflecting the changes and restating all other items on the card as it appears in the Bureau's Security Index.

As you were instructed under (J) in SAC Letter No. 69, Series 1950, dated September 22, 1950, you should make temporary notations on Security Index cards, in good legible handwriting, reflecting a change of address or other pertinent information at the time form FD-122 is submitted to the Bureau and pending receipt of the amended Security Index card from the Bureau.

2

375  
changed  
to  
34-27

STANDARD FORM NO. 64

# Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: January 3, 1951

FROM : SAC, New York

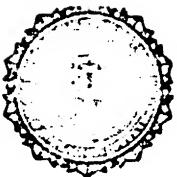
SUBJECT: SECURITY INDEX PROJECT  
(Bureau File #)

Re New York letter dated January 2, 1951.

As of today, January 8, 1951, there has been no change in the number of pending cases on Security Index subjects since the submission of referenced letter. There are still 55 cases pending, of which 40 have been brought up to date by report. All of the remaining 15 cases are assigned to agents who are also engaged in the investigation of LGI dead-line cases. The large increase in the number of LGI investigations opened by this office during the last three or four months accounts for these 15 cases not having been brought up to date by this time.

However, as indicated in referenced letter, reports have been dictated on several of these cases and the others are receiving attention. All of them will be given priority attention and efforts will be made to submit reports as soon as possible.

316 changed  
to  
47-13



IN REPLY, PLEASE REFER TO  
FILE NO. \_\_\_\_\_

Federal Bureau of Investigation  
United States Department of Justice  
San Francisco 2, California  
January 4, 1951

CONFIDENTIAL

Director, FBI

Re: SECURITY INVESTIGATIONS

REMOVAL OF CARDS FROM SECURITY INDEX

Dear Sir:

ReBulet dated 12-11-50 to SAC, Albany with  
copies of all offices.

The individuals concerning whom Security  
Index cards are maintained in the inactive section of the  
Security Index in San Francisco, as requested in relet,  
are as follows:

STANDARD FORM  
Office Memorandum • UNITED STATES GOVERNMENT

TO : The Director  
FROM : The Executives Conference  
SUBJECT: SECURITY INDEX - GENERAL

DATE: December 1, 1950

The Executives Conference on December 1, 1950,  
consisting of Messrs.

considered the recommendation of the Security Division that a duplicate list of Security Index subjects be maintained in the Omaha Field Office.

advised the Conference that as a security measure in the event the Security Index maintained at the Bureau along with Security Indices in coastal cities is destroyed by enemy attack it would be necessary that a duplicate Security Index list be maintained at some Field Office away from the Seat of Government. It was recommended that the Statistical Section prepare once a month an alphabetical list of Security Index subjects broken down by Field Offices and including, in addition to the subject's name, his residence and employment addresses, race, sex, and birth date. At the present time a copy of the Security Index subjects is furnished to the Department each month. It would be a simple matter for the Statistical Section to run off an additional copy each month. It was further recommended that the monthly list be replaced at the Omaha Office where the copies will be sent with a new list and the old list be destroyed when the new list is received by the Omaha Office.

The Conference unanimously recommended this procedure be adopted as a security measure under the Bureau's war plan.

Respectfully,  
For the Conference

SAC, Omaha PERSONAL & CONFIDENTIAL  
Director, FBI  
SECURITY INDEX

December 29, 1950

December 29, 1950

AIR MAIL  
S-1000  
R-1000  
R-1000

There is enclosed herewith a sealed package containing an alphabetical list subdivided by field offices of all subjects maintained in the Regular and Special Sections of the Security Index.

It is your personal responsibility to see that this package is maintained in your office safe in such a manner so as to assure utmost security. This duplicate Security Index List is being maintained in your office as a precautionary measure in order that a list of Security Index subjects will be available for use in the event the Master Security Index records at the Bureau and the Security Index cards in field offices are simultaneously destroyed by the enemy or insurgents.

This package should be maintained sealed and, in the event of the destruction of Bureau records as indicated above, you will be called upon to make available the duplicate Security Index List.

It is anticipated that a complete new Security Index List will be forwarded to you every thirty days. At the time of the receipt of the new list it will be your personal responsibility to see that the old list is destroyed by burning. Each time a list is received by you, the Bureau should be advised of its receipt.

Attachment  
Bureau.

-377

513 PH 500

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Belmont \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

497724

SEARCHED 13  
SERIALIZED 2  
INDEXED 13  
FILED 13

21.  $\text{CaB}_1\text{B}_2$  of  $\text{B}_2$   
1/5 Ph. 2

STANDARD FORM NO. 64

## Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: December 29, 1950

FROM :

SUBJECT: SECURITY INDEX - GENERALPURPOSE

To advise you regarding the forwarding of duplicate Security Index List to the Omaha Office.

DETAILS

There is attached hereto a memorandum to the Omaha Office enclosing a duplicate Security Index List including the Regular and Special Sections of the Index. By memorandum dated December 1, 1950, from the Executive Conference to the Director, the Conference unanimously recommended this procedure in order that a duplicate list will be available in the event the Master Security Index at the Bureau is destroyed.

ACTION

(1) If you approve there is attached a memorandum to Omaha forwarding the duplicate Security Index.

379

## Office Memorandum • UNITED STATES GOVERNMENT

DATE: November 29, 1950

TO :

FROM :

SUBJECT: SECURITY INDEX - GENERAL

PURPOSE

To recommend a procedure for maintaining a duplicate list of Security Index subjects in the Omaha Field Office.

DETAILS

As a security measure in the event the Security Index maintained at the Bureau along with the Security Indexes in coastal cities is destroyed by attack, it is necessary that a duplicate Security Index list be maintained at some location away from the Seat of Government. It has been recommended that the Omaha Office be used for this purpose.

The Statistical Section has recommended two possible plans for setting up a duplicate Security Index:

Plan 1:

To forward a duplicate set of tabulating cards to Omaha to be completely replaced periodically in order to keep cards up-to-date. These tabulating cards cannot be kept up-to-date on a day-to-day basis unless trained personnel familiar with handling such cards is available at Omaha.

has advised that the General Motors Corporation Omaha Division, has three Cardatype machines of the type presently used to prepare 5X8 Security Index cards from the tabulating cards and the IBM Service Bureau at Omaha has two 405 Tabulators on which printed alphabetical lists of Security Index subjects can be prepared. He pointed out that the machines could be made available or seized by the Bureau in event of an emergency in order that the tabulating cards can be interpreted for use. He also pointed out that it would take approximately five hours to run a straight alphabetical list for the entire United States on the 405 machine and approximately 1-1/4 days to prepare such a list if broken down by field divisions. The latter procedure would require additional steps of sorting on a Sorter that would be made available in the General Motors or IBM offices at Omaha.

Observation:

Any list to be of practical value must contain not only the name of the subject but his residence and business addresses

which will require additional sorting and probably approximately double the time required to produce a workable list broken down by field offices.

Plan 2:

To forward and maintain at Omaha a duplicate Security Index, all subjects being listed on 5X8 cards as they are presently maintained in field offices and in the Internal Security Section. Changes in the Index would be made on a day-to-day basis, the Index being maintained identically as it is in the Internal Security Section.

pointed out that Plan 2 cannot be placed in operation until new equipment is received in the Statistical Section. The IBM Corporation has promised delivery of this type of equipment is possible by July, 1951.

Objections to Plan 1:

1. The tabulating cards could not be maintained in as near an up-to-date status as possible without having trained personnel available at Omaha.

2. Tabulating cards serve no purpose unless equipment is available to interpret them. Due to the very nature of the DETCOM Program, it is felt that it would be entirely impractical to rely on the possible use of equipment in the possession of the General Motors Corporation or the IBM Service at Omaha. It can be anticipated that there will be considerable difficulty in seizing such equipment in event of an emergency.

3. The plan provides for no readily workable Security Index list for use on instant notice.

Objections to Plan 2:

1. This plan is unworkable at this time using equipment presently available in the Statistical Section.

Recommended Plan For Maintenance Of Duplicate Security Index

It is suggested that the most usable, practical plan for maintenance of a duplicate Security Index is as follows:

1. The Statistical Section will prepare once a month an alphabetical list of Security Index subjects, broken down by field offices including in addition to the subject's name, his residence and employment addresses, race, sex and birth date. One copy will be furnished to the Department. One copy will be forwarded to the Omaha Division and one copy will be retained at the Security Index Desk. The Department is presently receiving an alphabetical listing of Security Index subjects showing the name, race, sex and birth date in each case. By adding the residence and employment addresses to the list, it will be necessary to make only one run per month to take care of the list for the Omaha Office and for the Department.

2. Monthly the list will be replaced at Omaha with a new list and the old list will be destroyed.

It is to be noted that no corrections, deletions or additions will be forwarded to Omaha on a daily basis and that only the complete listing will be forwarded once a month. Although approximately 100 new cards are added to the Security Index and approximately 225 changes of addresses are made weekly to cards in the Security Index, from an over-all standpoint these additions and corrections to the Security Index represent a relatively small change in the entire list. From a practical viewpoint, it is believed that a monthly duplicate Security Index at Omaha will adequately serve the purpose intended in event of the destruction of Security Index cards at the Seat of Government. In addition, there will be a considerable savings in Bureau man power by this method rather than forwarding day-to-day changes to the duplicate Security Index list maintained at Omaha.

ACTION

It is recommended that the proposed plan of preparing a monthly alphabetical duplicate Security Index list to be maintained in the Omaha Office be approved.

380

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERN

TO : DIRECTOR, FBI

DATE: January 9, 1951.

FROM: SAC, MEM

PERSONAL AND CONFIDENTIAL

SUBJECT: SECURITY INDEX

ReBulet December 29, 1950.

The enclosure containing the alphabetical list of all subjects maintained in the Regular and Special Sections of the Security Index has been received by this office and will be maintained under the safeguards indicated in Bulet.

Upon receipt of the new list the old list will be destroyed by burning.

381

Charged to

37-10

12/29/50

sac, Philadelphia

Director, FBI

Security Index

Urfile                   

Reference is made to your letter dated December 4, 1950, transmitting one roll of film pertaining to the above-captioned matter.

In accordance with your request, prints have been made and they are being forwarded together with the film to your office under separate registered cover.

381  
changed  
to  
37-10

*Memorandum* • UNITED STATES GOVERNMENT

TO : Director, FBI  
FROM : SAC, Philadelphia  
SUBJECT: SECURITY INDEX  
ATTENTION: Mechanical Section

DATE: December 4, 1950

Transmitted under separate cover is one roll of undeveloped 35 mm. film, 100 feet in length. Photographs thereon are of reports on Security Index subjects in cases where only one copy of such reports are contained in the file. Duplicate copies of these reports were previously destroyed in accordance with instructions from the Bureau.

Accordingly, it is requested that the attached film be developed and that one print of each frame be prepared, .8" x 10 $\frac{1}{2}$ " in size, so that duplicate copies of reports in cases involving Security Index subjects will be available in the event it is later necessary to transmit such reports to the U.S. Attorney. The described film is not evidence.

382  
changed  
to  
27-6

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

DATE: January 9, 1951

FROM : SAC, Louisville

SUBJECT: SECURITY INDEX  
Louisville Division

Re SAC letter number 100, Series 1950, December 13, 1950.

Addresses on all Security Index Cards maintained in this office  
have been checked within the past six months.

383  
changed  
to  
62-3

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO: DIRECTOR, FBI

DATE: 1/10/51

FROM: SAC, ALBUQUERQUE

SUBJECT: SECURITY INDEX

*Re* SAC letter #100, Series 1950, dated December 28, 1950, Section C.

This is to advise that all security index cards in the Albuquerque office are in an up-to-date status and all security index subjects, with the exception of two, have been verified within the past 6 months. The addresses of these two subjects have been checked and it has been ascertained that they are residing in territories covered by other offices. The New York and Denver offices have been requested to verify the addresses and employment of these two security index subjects, in order that a FD-128 can be submitted.

384  
changed  
To  
37-13

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI  
FROM : SAC, PHILADELPHIA  
SUBJECT: SECURITY INDEX

DATE: January 9, 1951

Re Section "C" of SAC Letter #100, Series 1950, dated 12-28-50.

The Security Index cards in this office are in an up-to-date status, and addresses and places of employment for Security Index subjects have been checked within the past six months.

385 changed  
to  
22-6

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: 1-10-51

W  
FROM : SAC, Anchorage

SUBJECT: SECURITY INDEX

Re SAC Letter No. 100 dated 12-23-50, Paragraph C.

This is to advise that the Security Index Cards of subject's residing in this Territory are in an up-to-date status and addresses have been checked within the past six months.

However, it should be noted that in the case of (Bufile ) the subject is reported to have left Anchorage in December, 1950 to visit his family in San Francisco and the San Francisco Office has been requested to verify the subject's present residence in San Francisco.

In the case of (Bufile ) the subject has left Juneau, Alaska and in December, 1950 was reported as sailing between Portland, Oregon and San Francisco, California. Leads are also outstanding in this case for the San Francisco Office to verify subject's permanent address.

## Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: December 8, 1950

FROM :

SUBJECT: ~~X~~ SECURITY INDEX CARDSPURPOSE

To advise you of the result of a survey of field offices as to whether 2 copies of amended or changed Security Index cards prepared on the IBM machine should be continued to be forwarded to the field in all cases where form FD122 is received recommending a change in the information on the Security Index card.

- GENERALDETAILS

During the recent inspection of the Security Division the inspector raised the question as to whether copies of Security Index cards prepared on the IBM machine, in cases where form FD122 is received recommending a change in the information on the Security Index card, should continue to be sent to the field in view of the additional clerical work entailed by this procedure. The inspector recommended that the opinions of the SAC's be obtained to determine the field's viewpoint as to the procedure now in operation.

Accordingly, the SAC's of offices having the most Security Index subjects have been contacted and their views are set out hereinafter. The viewpoint of each SAC was requested as to whether the Bureau should continue to forward amended Security Index cards to the field and if, in their opinion, this should continue, their viewpoints as to the feasibility of stapling one of the amended cards received in the field on to the face of the corresponding Security Index card maintained in their Security Index in order to eliminate retyping the description and restapling the photograph on to the amended card received.

PRESENT OPERATIONAL PROCEDURE OF FORWARDING SECURITY INDEX CARDS TO THE FIELD1) New Cards

72

On receipt of form FD122 recommending a new Security Index card, after approval by the appropriate supervisor, the Statistical Section prepares a tabulating card which they maintain as the master record of the Security Index. Three copies of a 5 x 8 Security Index card are then prepared from the tabulating card, one copy of which is filed in the Security Index maintained at the Security Index desk and two copies are forwarded to the field.

2) Changed Cards

On receipt on form FD122 recommending a change in the information on a Security Index card presently maintained, the Statistical Section makes appropriate changes on their tabulating card for the subject and prepares three new Security Index cards in accordance with the recommended changes. One of the new cards replaces the card presently maintained at the Security Index desk and the other two are forwarded to the field to replace the field's corresponding cards.

It is to be noted that the field has been instructed in SAC Letter No. 69 dated September 22, 1950, under (J) that when form FD122 is being submitted recommending a change on the Security Index card, temporary notations of the changes are to be made on the Security Index cards in the field office so that the field's Security Index card is current until such time as amended cards are received from the Bureau.

RESULTS OF SURVEY

Five field offices recommended that amended Security Index cards should not be sent to the field, generally basing their objections to the present procedure on the additional time required in the field from a clerical and administrative standpoint, pointing out that clerical work is necessary in making the temporary notations on Security Index cards and that when the amended cards are later received from the Bureau, clerical time is again taken up by the work necessary to replace the new cards in the Security Index as well as filing the copy of form FD122 which is returned to the field with the two amended cards attached.

The Los Angeles Office stated that they felt there was some advantage in having former addresses on Security Index cards as was formerly the case when the old address was crossed out manually in the field and the new address permanently placed on the card at the time form FD122 was submitted to the Bureau.

The five offices recommending that amended Security Index cards not be sent to the field are as follows and their memoranda are attached: Los Angeles, San Francisco, Chicago, Philadelphia, and Boston.

Four field offices recommended that amended Security Index cards should continue to be sent to the field, basing their reasons on the fact that by this method there is assured uniformity between the Security Index cards at the Bureau and those in respective field offices. The four offices recommending the continuance of the procedure now in operation are as follows and their memoranda are attached: New York, Detroit, Cleveland, and Seattle.

OBSERVATIONS

Changes of information on Security Index cards when received at the Bureau must be handled in the Statistical Section in order that the tabulating cards are kept current at all times. The Statistical Section must prepare a 5 x 8 card for the Security Index located at the Security Index desk and the preparation of two additional cards for the field requires very little extra work in the Statistical Section inasmuch as the tabulating card is already in the machine. The only savings in clerical and administrative time if amended cards are not sent to the field is in the clerical work in the field. Under the present system three operations are necessary in the field in effecting changes on Security Index cards; namely:

- 1) making a temporary notation when form FD122 is submitted indicating a change;
- 2) replacing the amended cards when they are received from the Bureau;
- 3) retyping descriptions and restapling photographs to cards maintained in their Geographical Section.

If amended cards were not sent to the field, the field need only make written changes on their cards and submit form FD122 to the Bureau.

Although four of the field offices surveyed recommended, in cases where amended Security Index cards are received, that one of the amended cards be stapled to the face of the corresponding card in their Geographical Section of the Index to eliminate the necessity of retyping a description in each instance and restapling a photograph where available, this procedure is not desirable. It is believed that this practice is undesirable due to the possibility of stapled cards becoming detached and the resulting general unsatisfactory appearance of the field's Geographical Section of the Security Index.

In regard to the additional clerical time consumed in the field under the present procedure, it is pointed out that it is of utmost importance that there be complete uniformity in the text of the Bureau's Security Index cards and those in the field. This can only be assured by the preparation of all Security Index cards at the Bureau. The very nature of the Detcom Program requires complete accuracy at all times and the additional clerical time required in any one field division under the present system is nominal even if descriptions have to be retyped inasmuch as at this time only approximately 75 to 80 changes on Security Index cards are received daily at the Bureau from all field divisions. A small amount of clerical time expended in any one field division is certainly offset by the uniformity in maintenance of Security Index cards which will result under the present program.

It is also pointed out that only by preparing amended Security Index cards at the Bureau can there be a uniformity in cards in all offices in cases where cards are transferred between field divisions when the subject changes residence. This is particularly true when subjects designated as Key Figures change residence to another field division. In those cases the Key Figure designation is deleted at the Bureau from the amended cards sent to the new office of origin. It is the responsibility of the new office of origin to review such cases to determine if they desire to designate the subject a Key Figure in their division and if so advise the Bureau.

#### RECOMMENDATIONS

1) That the Bureau continue to send amended Security Index cards to the field in order that the field's Security Index cards and the Bureau's can be maintained uniformly, and that in each case a description be typed and a photograph stapled on the amended card going into the Geographical Section. It is also pointed out that this method of sending amended cards to the field is being used in order to eventually provide the field with all Security Index cards prepared on the IBM equipment because with equipment presently available in the Statistical Section it is impossible to stop operations long enough to replace the field's entire Security Index at any one time.

2) That all new Security Index cards be prepared on the IBM machine at the Bureau and two copies forwarded to the field.

#### ACTION

If you approve, there is attached a proposed SAC Letter in accordance with the recommendation set out above.

## Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: December 13, 1950

FROM :

SUBJECT: SECURITY INDEX - FORM- GENERALPURPOSE

To change the arrangement of Form FD-122 used in connection with the Security Index.

BACKGROUND

In connection with the Security Index, Form FD-122 is used to recommend the preparation of new Security Index cards or to advise the Bureau of changes on existing cards. This form was revised in October, 1949, calling for more detail and making the form more versatile. Since that time, the Security Index has been converted completely to the IBM system and the information on the Security Index card now appears in a slightly different order than it did prior to the change. Accordingly, to obtain maximum efficiency of the IBM operators, the Form FD-122 should be changed in order that the information appearing on it will appear in the same order as it does on the Security Index cards. The substantive information appearing on the form will not be changed, merely the order in which it appears. Since the substantive information is not being changed, the present supply of forms in the field should continue to be used until exhausted; however, the present supply at the Bureau is exhausted and a reprinting of this form is necessary at this time.

ACTION

If you approve, this memorandum and the attached revised Form FD-122 should be forwarded to the Training and Inspection Division for their approval in order that the Mechanical Section will revise this form in the next printing.

388 changed  
to  
33-6

UNITED STATES GOVERNMENT

TO : Director, FBI  
FROM : SAC, New Orleans  
SUBJECT: SECURITY INDEX

DATE: January 11, 1951

Re SAC Letter No. 100(C) dated December 28, 1950.

In accordance with Bureau instructions, the following is being submitted:

All Security Index cards in the New Orleans Division are maintained in an up-to-date status at this time.

The addresses of all Security Index subjects in the New Orleans Division have been checked within the last six months.

389 changed  
To  
38-7

Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI AMSD

DATE: 1-13-51

AM : SAC, Phoenix

CONFIDENTIAL

SUBJECT: SECURITY INDEX

Re SAC Letter No. 100, Series 1950, dated December 26, 1950.

Addresses of all Security Index Subjects in the Phoenix office have been checked during the past six month period and the Security Index Cards are in an up-to-date status.

390 changed  
to  
34-28

*Office Memorandum* • UNITED STATES GOV

TO : Director, FBI  
FROM : SAC, New York  
SUBJECT: SECURITY INDEX  
(Bureau File # )

DATE: January 13, 1951

CONFIDENTIAL

Re SAC Letter #100, Sub-Section C, dated December 28, 1950 ~~regarding~~ verification of addresses of persons listed in the Security Index.

The last project to verify and bring up to date the residence and business addresses of persons in the Security Index of this office was initiated, on an office-wide basis, on July 1, 1950. At that time there were approximately 2,600 persons listed in the Index. Since that time the project has been completed with the exception of about 100 persons, where difficulty has been encountered in establishing one or the other of the addresses. However, all of the cases in this last mentioned group are receiving investigative attention in an endeavor to complete the verifications.

Another project to bring all addresses to a current status has been planned, to start in the immediate future, in accordance with the instructions contained in referenced SAC Letter and in the Manual of Instructions. It may be noted that as of January 9, 1951, 2,897 persons were listed in the Index maintained by this office.

311 changed  
to

48-9

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI  
FROM : SAC, SAN JUAN  
SUBJECT: SECURITY INVESTIGATIONS  
REMOVAL OF CARDS FROM  
SECURITY INDEX

DATE: January 13, 1951

Rebulet of December 11, 1950. San Juan has no cards  
in the Inactive Section of the Security Index.

## Office Memorandum • UNITED STATES GOVERNMENT

TO : THE DIRECTOR  
 FROM : THE EXECUTIVES' CONFERENCE  
 SUBJECT: SECURITY INDEX CARDS

DATE: December 14, 1950

- GENERAL

At the Executives' Conference, December 11, 1950,  
 Messrs.

Conference considered the question raised during the recent inspection of the Security Division as to whether two copies of Security Index cards prepared on the IBM machine, in cases where form FD 122 is received recommending a change in the information on the Security Index card, should continue to be sent to the field in view of the additional clerical work entailed by this procedure.

A survey was conducted of a number of field offices on this question, as a result of which varying opinions were received from the field. Five offices recommended that the amended Security Index card should not be sent to the field in view of the additional clerical and administrative time required by the field to make the changes on their cards. They suggested that changes be made on the card at the field office. Four offices recommended that amended Security Index cards be sent to the field to assure uniformity between the Security Index cards maintained in the field and those maintained at the Seat of Government.

It was pointed out that there are approximately 75 to 80 changes in the Security Index daily for the entire field. This means that no one office has a great number of changes daily and, therefore, the amount of clerical time and supervision required to handle the amended cards as they are received is rather insignificant. The chief objection to receiving amended cards from the Bureau and placing them in the Security Index at the field office was, that the description and photograph of the subjects must be placed by the field on the back of the new card in the geographical index.

The Conference unanimously recommended that we continue to send two copies of the amended cards to the field because this project is so highly important from the standpoint of uniformity that the additional work required is fully justified to insure that the records in the field are identical with those maintained at the Seat of Government. The Conference recommended that the attached SAC Letter be sent to the field, pointing out that we will continue to furnish these cards to the field and the reasons therefor. In the event you approve, this Letter will be sent to the field.

393 changed  
to  
23-5

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOV

TO : DIRECTOR, FBI  
FROM: *WPS* SAC, KANSAS CITY  
SUBJECT: SECURITY INDEX  
KANSAS CITY OFFICE

DATE: January 12, 1951

CONFIDENTIAL

Reference is made to SAC letter number 100, Series 1950, dated December 28, 1950, paragraph C.

In accordance with these instructions, this is to advise that the Security Index cards of the Kansas City Office are in an up to date status and the addresses of all SI subjects have been checked within the last six months except for the following:

, was., who is the subject of Bureau file , has moved away from his previous residence at Hardin, Missouri, reportedly to New York City, and the New York Office has a pending investigation to locate and verify his present address and employment at New York City.

, was., who is the subject of Bureau file , has left Ft. Scott, Kansas, and reportedly has gone to Seattle, Washington. The Seattle Office has a pending request to locate and verify subject's address and residence at Seattle, Washington.

394 changed  
to

29-6

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI  
FROM ~~ASAC~~, Miami  
SUBJECT: SECURITY INDEX

DATE: January 9, 1951

Re SAC Letter #100, December 28, 1950, Paragraph (C).

Security Index Cards of Miami are up-to-date. Addresses for all Security Index Subjects have been checked within the past six months.

395 changed  
to

43-8

Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI  
FROM : SAC, Minneapolis  
SUBJECT: SECURITY INDEX

DATE: January 12, 1951

Re SAC letter No. 100 dated December 28, 1950.

An examination of the security index cards maintained by this office reflects that they are in an up-to-date status, and that the addresses of the subjects have been checked within the last six months.

396 changed  
to  
15-11

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI  
FROM : SAC, Detroit  
SUBJECT: SECURITY INDEX  
VERIFICATION OF ADDRESSES

DATE: January 12, 1951

Re SAC Letter 100, Series 1950. This is to advise that as of this date there are 571 cards in the Security Index of this Division, all of which are in an up-to-date status. Addresses for all Security Index Subjects have been checked within the past six months.

397 charged  
to

21-5

**STANDARD FORM NO. 64**

*Office Memorandum* • UNITED STATES GOVERNMENT

DATE: January 13, 1951

Re SAC Letter #100, Series 1950, dated 12-28-50.

This is to advise that all Security Index cards in the Indianapolis Office are in an up-to-date status and that all addresses for Security Index subjects have been checked within the last six months. Nine Security Index cases are presently pending in other offices for verification.

398 changed  
to  
6-6

STANDARD FORM NO. 64

Office of Memo, andans • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

DATE: January 13, 1951

FROM : SAC, BUFFALO

SUBJECT: SECURITY INDEX SEMI-ANNUAL REPORT  
BUFFALO DIVISION

Re SAC letter No. 100 dated December 28, 1950.

The Security Index cards maintained by this office are in an up-to-date status and addresses for all Security Index subjects have been checked within the last six months with the exception of a few subjects who have moved to cities in other divisions. In these cases the division to which the subject has moved has been requested to verify the subject's residence and employment in that division.

399  
changed  
to

37-14

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI  
FROM : SAC, PHILADELPHIA  
SUBJECT: SECURITY INDEX

DATE: January 12, 1951

For the information of the Bureau the Philadelphia Office, at the present time, uses the photograph description stamp on the reverse of the geographical (duplicate) Security Index card. Photograph of subjects, when available, are attached to the card next to the description. Descriptive data is then filled in on the card in longhand inasmuch as it is felt that this practice results in a saving of clerical time. All entries are legible and complete.

In the future this office will continue to enter descriptive data on the Security Index cards in legible longhand, rather than on the typewriter, unless advised to the contrary by the Bureau.

400  
changed  
to  
3-7

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

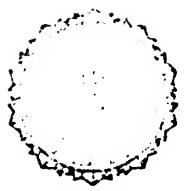
TO : Director, FBI  
FROM : SAC, Baltimore  
SUBJECT: SECURITY INDEX

DATE: 1/15/51

Re SAC letter #100, dated 12/23/50, Section C.

This is to advise that a review of the Security Index Cards in this office reflects that addresses for all of the subjects have been verified within the last six months and that the cards are in an up-to-date status.

401 charged  
to  
50-13



IN REPLY, PLEASE REFER TO  
FILE NO. \_\_\_\_\_

United States Department of Justice  
Federal Bureau of Investigation

407 U. S. Court House  
Seattle 4, Washington

January 13, 1951

CONFIDENTIAL

Director, FBI

RE: SECURITY INDEX

Dear Sir:

Re SAC Letter #100, Series 1950, dated 12/23/50, sub-section C, captioned "Security Index", requesting that the Bureau be advised by letter as to whether all Security Index cards are in an up-to-date status and whether addresses for all Security Index subjects have been checked within the past six months.

Please be advised that all Security Index cards maintained in the Seattle Division have been checked during the last six months' period. However, the cards maintained on the individuals listed below are not up-to-date due to the fact that their present whereabouts are unknown.

Active investigation to locate  
all of these individuals is presently pending in the Seattle Office.  
All other Security Index cards are maintained in an up-to-date status.

Very truly yours,

2

## Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: 12-28-50

FROM :

SUBJECT: SECURITY INDEX(-GENERAL)PURPOSE

To advise you of the results of a survey of field offices regarding a proposed breakdown of the Security Index in field offices, by geographical employment.

DETAILS

The Detroit Office has suggested a second breakdown for the Geographical Section of the Security Index maintained in field offices. The breakdown would be geographical by employment. The Detroit Office pointed out that such a breakdown would be beneficial if apprehensions under the Dangerous Persons Program were instituted at an hour when subjects are at their places of employment.

Under present instructions field offices maintain two Security Index Cards for each subject, one is maintained geographically by residence and the other filed alphabetically.

SURVEY OF FIELD OFFICES

In order to better evaluate the suggestion, the viewpoints of ten field offices have been secured. The offices surveyed are listed as follows:

Baltimore	Newark
Boston	New York
Chicago	Philadelphia
Cleveland	Pittsburgh
Cincinnati	San Francisco

These ten offices were unanimously against adding a geographical by employment breakdown, generally basing their objections to the suggestion to the reasons set out below:

(1) Too great an administrative and investigative burden to keep a geographical by employment breakdown in a current status in comparison to benefits that might be derived.

(2) All personnel presently needed to handle current work.

(3) The New York Office pointed out that in many cases there is considerable difficulty in determining employment let alone determining the hours worked and that due to the housing shortage in New York the residence address is a more permanent address than the employment address.

(4) Several offices pointed out that to make an employment breakdown workable it would be necessary to consider "split shifts" as well as other odd shift employment and that to do this would be an unnecessary burden on the field if such items are kept current at all times.

Although the Boston Office objected to the suggestion, it was pointed out that the hours of employment might be checked at the time addresses are verified, each six months, and that at that time work hours of the subject could be noted on the Security Index Card presently maintained in the Geographical Section.

San Francisco also objected to this suggestion, but suggested that odd shift work hours, such as "swing" or "grave yard shift" hours could be noted on the present Security Index Cards.

#### RECOMMENDATION

It is recommended that a geographical by employment breakdown of the Security Index not be instituted in the field. It is believed that the unanimous objection to the suggestion by the ten field offices is sound in that the problem of keeping such a breakdown current would be tremendous from an administrative and investigative viewpoint, particularly in the larger field offices.

From a practical viewpoint it is not believed advisable that the work hours of subjects be checked and placed on geographical cards presently maintained in the field. To be of any value these hours will have to be current at all times and the benefits to be derived do not justify the work entailed to secure the information, especially when field offices are presently burdened with work necessary to complete investigations of all individuals who should be on the Security Index.

It is also pointed out that when the program is instituted, due to the many apprehensions to be made in the larger field offices, it can reasonably be anticipated that the time consumed in apprehensions will extend beyond the employment hours on any given date and that during the greater portion of any twenty-four-hour period subjects can reasonably be expected to be found at their residence address.

If there are two geographical breakdowns it appears that there would be considerable confusion as to which breakdown should be placed in use should the Detcom Program be instituted in mid-afternoon.

It is not believed that an additional Security Index breakdown is warranted at this time.

ACTION

If you approve there is attached a letter to Detroit, with copies to offices covered in the survey, advising that the suggestion regarding additional breakdowns of the Security Index is declined in accordance with the above recommendations.

SAC, Detroit

12-29-50

DIRECTOR, FBI

DETCOM

The Bureau has considered your suggestion that field offices maintain an additional Security Index breakdown, namely, Geographical By Employment. The viewpoints of the Special Agents in Charge, in offices receiving copies of this memorandum, have been secured. A breakdown of that type should not be set up. Any benefits that might be derived from such a breakdown are offset by the administrative and investigative burdens on the field necessary to keep that type of Index current at all times, inasmuch as the work hours of subjects would have to be determined and shown on Security Index Cards or the additional breakdown would serve no purpose.

Of course, it is impossible to determine in advance the exact time the program will be placed in operation. The proposed employment breakdown would be of limited benefit for only a small portion of the twenty-four hour period of each work day and the remainder of the time the residence addresses are the most logical place to find the respective subjects.

Your interest in submitting this suggestion is appreciated. The effective handling of the Detecon Program in an emergency in order to prevent sabotage and to break the leadership of subversive movements is most important and you are encouraged to submit suggestions to the Bureau to improve the administration of the program in order that such suggestions can be evaluated from an over-all viewpoint.

STANDARD FORM NO. 64

## Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: December 22, 1950

FROM :

SUBJECT: SECURITY INDEX COUNT  
- GENERALPURPOSE

To advise you of the total cards in the Security Index as of Friday, December 22, 1950.

DETAILS

During the past week, 104 new cards were added to the Security Index and 5 cards were cancelled, a net increase in the past week of 99 cards.

The Security Index count as of today is 13,636.

STANDARD FORM NO. 64

## Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: December 29, 1950

FROM :

SUBJECT: SECURITY INDEX COUNTPURPOSE- GENERAL

To advise you of the total cards in the Security Index as of Friday, December 29, 1950.

DETAILS

During the past week 70 new cards were added to the Security Index and 5 cards were cancelled, a net increase in the past week of 65 cards.

The Security Index count as of today is 13,701.

405  
Changed  
to

27-5

**STANDARD FORM NO. 64**

Office Memorandum • UNITED STATES GOV

TO : DIRECTOR, FBI CONFIDENTIAL DATE: December 26, 1960  
FROM : SAC, LOUISVILLE  
SUBJECT: SECURITY INVESTIGATIONS  
① REMOVAL OF CARDS FROM  
SECURITY INDEX

Re: Bulet December 11, 1950, captioned as above.

The Louisville Office maintains no cards in the Inactive Section of its Security Index inasmuch as none of the subjects of Security Index Cards have been inducted into the Armed Forces as yet.

Instructions in this matter will be fully complied with.

406 charged  
to  
36-7

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI  
FROM : SAC, Omaha  
SUBJECT: SECURITY INDEX

DATE: January 15, 1951

CONFIDENTIAL

Re SAC Letter No. 100, Series 1950, dated 12/28/50, section (C).

All Security Index cards have been checked within the past six months and are in an up-to-date status with the exception of the following:

- These individuals departed from Omaha, Nebraska about October 15, 1950 and their present whereabouts is unknown. Several leads are outstanding and it is believed that in the near future they will be located.

When the above subjects are located, the Bureau will be immediately advised.

1.07 changed  
to  
24-5

Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI  
FROM : SAC, KNOXVILLE  
SUBJECT: SECURITY INDEX

DATE: 1/13/51

Re SAC Letter No. 100, Sec. C, 12/23/50.

All Security Index cards of this office are in up-to-date status and addresses and employment of all SI subjects have been verified during the past six months.

408 changed  
to  
34-29

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: January 15, 1951

FROM : SAC, New York

SUBJECT: SECURITY INDEX PROJECT  
(Bureau File #)

Re New York letter dated January 8, 1951.

As of January 15, 1951, there are 49 pending cases on Security Index subjects. This represents a reduction in number of 6 pending cases since the submission of referenced letter. Of the 49 pending cases, pending reports have been submitted in 36. This leaves 13 cases in which the delinquency has not yet been removed.

As indicated in previous correspondence, these cases are receiving priority attention and efforts will be made to submit reports as soon as possible.

409

Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: 1-5-51

FROM :

SUBJECT: SECURITY INDEX COUNT

- GENERAL

PURPOSE

To advise you of the total cards in the Security Index as of Friday, January 5, 1951.

DETAILS

During the past week 73 new cards were added to the Security Index and two cards were canceled, a net increase in the past week of 71 cards.

The Security Index count as of today is 13,772.

40-4427-4-13  
40-4427-4-13

CHIEF, FIELD OFFICE, BUREAU OF INVESTIGATION  
U. S. DEPARTMENT OF JUSTICE

TO : Director, F. B. I.  
FROM : SAC, Chicago  
SUBJECT: PROJECT 100

CHIEF, FIELD OFFICE

DATE: July 10, 1931

Re Section (3) of 1930 Budget, p. 200, During 1930, dated December 30, 1930, enclosing Project 100.

The Chicago office has been advised by the Bureau, which controls the Chicago office, that the Bureau is in the process of changing the address of the Chicago office. The Bureau's address is 220 South Dearborn Street, Chicago, Illinois. The Bureau's address is up to date with the exception of the Security Inspection Division. This division has been moved to other divisions and the Chicago office is awaiting verification of the new address prior to transmitting the office of said. The other 11 offices involve Security and a subject who have either moved or changed employment during the past 6 months. In 10 cases have been responed and are being checked up to date in an effort to locate their current whereabouts.

The Bureau will be advised July 15, 1931 as to the status of the above project.

411 changed  
to  
31-9

Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI  
FROM : SAC, NEWARK  
SUBJECT: SECURITY INDEX

DATE: 1/16/51

RE SAC Letter #100, Series 1950, dated December 28, 1950.

A check of the Security Index Cards reveals that all are in an up-to-date status in that all addresses have been checked within the past six months. However, in this connection it will be noted that several Security Index subjects have secretly moved and their whereabouts unknown. In these instances active investigation is being conducted in an effort to locate them.

412  
changed to  
5-10

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI  
FROM : SAC, BOSTON  
SUBJECT: SECURITY INDEX

DATE: January 13, 1951

Reference SAC letter No. 100, December 10, 1950.

All security index cards maintained in the Boston Office are in an up-to-date status. The residence and business addresses were verified in the month of December, 1950.

413  
Changed  
to  
18-5

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI  
FROM: SAC, HONOLULU  
SUBJECT: SECURITY INDEX

DATE: January 13, 1951

Re SAC Letter 100, Series 1950, dated 12-28-50.

This is to advise that the addresses of Security Index subjects  
in this office have been verified within the past six months.

414 change.  
to  
40-7

Office Memorandum • UNITED GOVERNMENT

TO : DIRECTOR, FBI  
FROM : SAC, PORTLAND  
SUBJECT: SECURITY INDEX

DATE: January 11, 1951

*C*  
Re: Section C, SAC letter No. 100, dated 12/28/50.

This is to advise that all security index cards in this office have been brought up to date, and all addresses and employments have been verified since October, 1950.

The addresses and employments of all security index subjects will be maintained in a current status and will be checked at least every six months.

415  
Changia  
to

56-6

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI  
FROM : *F* SAC, Norfolk  
SUBJECT: SECURITY INDEX

DATE: 1/15/51

Re SAC Letter #100 dated 12/28/50.

All Security Index cards this office are up to date  
and addresses for all Security Index subjects have been checked  
within last six months.

416 changed  
to  
7-5

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

DATE: January 13, 1951

FROM : SAC, BUTTE

SUBJECT: SECURITY INDEX

Re SAC Letter No. 100 dated December 28, 1950.

This is to advise that Security Index cards in the Butte Division are in an up-to-date status.

Each Security Index card subject file is brought up every six months on administrative ticklers. At this time the subject's address and employment are verified.

417 changed  
to  
11-13

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: January 15, 1951

FROM : SAC, Cleveland

AIR MAIL - SPECIAL DELI

SUBJECT: SECURITY INDEX

Re SAC Letter No. 100, dated December 28, 1950.

A review of the Security Index cards in this office reflects that at the present time there are 381 cards maintained.

It is noted that all of these cards are in an up-to-date status and the addresses of all Security Index subjects have been checked within the last six months with the exception of the following:

Within the past two-week period, the addresses for seventeen security index subjects have come up on tickler and are in the process of being verified. In addition, twelve Security Index subjects have recently moved out of the Cleveland Field Division and leads are presently pending to have their present addresses verified by other Field Divisions.

418  
changed to  
8-7

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI  
lib  
FROM : SAC, Charlotte  
SUBJECT: SECURITY INDEX  
(Bufile )

DATE: January 15, 1951

Re SAC Letter No. 100, Series 1950, dated December 28, 1950.

The Security Index cards in the Charlotte Office are in an up-to-date status and addresses for all Security Index subjects have been checked within the last six months.

## Office Memorandum • UNITED STATES GOVERNMENT

TO : THE DIRECTOR  
FROM : THE EXECUTIVES' CONFERENCE  
SUBJECT:  SECURITY INDEX CARDS  
 SECURITY FLASH NOTICE

DATE: January 13, 1951

~~Memorandum for General~~  
On January 12, 1951, the Executives' Conference,  
consisting of Messrs. [redacted] for  
considered  
a proposal by the Charlotte Office that an additional notation  
be made on the reverse side of Security Index cards reflecting that  
a Security Flash Notice has been posted.

It was pointed out to the Conference that in certain  
instances, when it is known that Security Index subjects may have  
criminal records or during the course of the investigation it is  
learned that the subject has been fingerprinted in connection with  
employment, a Flash Notice is placed with the Identification Division  
in order that the field will be advised if additional information is  
received on the subject. These Flash Notices may be very valuable  
in the event Security Index subjects against whom they have been  
placed go into hiding or disappear and are subsequently arrested.

The Executives' Conference unanimously recommended that the  
proposed SAC Letter be sent to the field, authorizing the placing of  
the notation reflecting that a Security Flash Notice has been placed.  
This notation is to be placed at the end of the physical description  
on the reverse side of the Security Index card.

In the event you approve, this letter will be sent to the  
field.

Respectfully,  
For the Conference

W.H.  
H.

## Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: December 28, 1950

FROM :

SUBJECT: SECURITY INDEX SUBDIVIDING  
BY NATIONALITY BACKGROUNDPURPOSE:

To consider the advisability of subdividing Security Index cards by nationalities, and to recommend that it not be done.

DETAILS:

In your memorandum to [redacted] dated December 4, 1950, captioned "Survey of Chinese Communist Activities in United States," information is set out on pages 5 and 6 that the Security Index contains the names of alien, native born, and naturalized Chinese subjects, but that it is not possible to readily determine the number of the subjects who are actually in the Security Index because the cards are filed under a general "Communist" classification and no provision is made for further subdivision under "nationalities" to which the Director commented, "Shouldn't some consideration be given to subdividing into nationalities?"

Present Breakdowns of Security Index

The Security Index cards presently carry breakdowns by Organizational Affiliation or Nationalistic Tendency. Breakdowns are as follows:

COM	Communist Party, USA
ISL	Independent Socialist League
SWP	Socialist Workers Party
RWL	Revolutionary Workers League
NPR	Nationalist Party of Puerto Rico
ILL	Independent Labor League
ULP	United Labor Party
UPR	United Party of Puerto Rico
RUS	Russian
BUL	Bulgarian
HUN	Hungarian
YUG	Yugoslavia
MIS	Miscellaneous
PPA	Proletarian Party of America

Under present breakdowns, over ninety-five per cent of the Security Index cards are carried under the Organizational Affiliation of "COM," (Communist Party, USA). A relatively small

number of cards are identified under the Organizational Affiliations "SWP," "NPR" and "ISL." Subjects identified under the other "Organizational Affiliation" categories listed above and the "Nationalistic Tendency" categories are very limited in number. Other than those individuals identified as Russian under "Nationalistic Tendency" in which group there were thirty-five cards at the date of the last statistical analysis on December 4, 1950, there are only one or two cards presently carried under each of the "Nationalistic Tendency" countries listed above.

The Organizational Affiliation breakdown is made because various groups represent different Marxist revolutionary or other revolutionary organizations so that members of each organization can be identified and proceeded against at any given time.

The Nationalistic Tendency groups represent those individuals who cannot be classified Communist, but whose activities are inimical to the security of the United States and are in support or behalf of the Government of the nations named. The breakdown was not intended to show allegiance of the subject by reason of birthright or citizenship, prior or present, but rather because of the individual's present subversive activity in behalf of a particular government. Most of the cases falling in this group are espionage in character.

Possible "Nationality Background" Breakdown on IBM Equipment

It is possible under the system presently in use to add a "Nationality Background" breakdown on the tabulated card for each subject on which is recorded the date and place of birth. Thus, when 5 x 8 cards are prepared the "Nationality Background" would be shown. It would be impossible to prepare a statistical listing of all "Nationality Background" listings as is presently done on periodic statistical reports covering the status of the Security Index, but it would be possible by running the tabulating cards through the sorting machine to pick out any certain "Nationality Background" named on the cards and from this identify any certain group of individuals by "Nationality Background."

Feasibility of a "Nationality Background" Designation for all Security Index Subjects

The Security Index is presently set up to contain the names of all individuals whose activities are such as to warrant them dangerous to the national security in the event of an emergency, regardless of their "Nationality Background." Most of the individuals in the Security Index represent membership or affiliation with some Marxist-revolutionary or other revolutionary group and these specific groups are identifiable on the IBM equipment, for example, the Nationalist Party of Puerto Rico, the Socialist Workers Party, et cetera.

As you know, the Security Index is also presently broken down under categories of Native Born, Naturalized, and Alien subjects. However, if a person is a member of the Communist Party or related group or follows the line of those groups, no attempt has been made to show on the IBM equipment the subject is of any particular ancestry, because it is believed that anyone who is a follower of the Communist Party or related group, regardless of his nationality background, is dangerous to the public safety and should be subject to detention in the event of a break with the Soviet Union.

Of course, as in the past, field offices are instructed to develop "Nationality Background" for a subject in the course of the regular investigation, but no investigation is presently conducted solely to develop this information.

In connection with determining the "Nationality Background" of any subject, the matter should be considered as to the following three groups:

1. Aliens

In this category the "Nationality Background" can be determined.

2. Naturalized Citizens

In this group of cases, the "Nationality Background" can be determined if we use as a criterion the sovereignty to whom the individual owed allegiance prior to his naturalization.

3. Native Born Citizens

In regard to this group which comprises almost four-fifths of the total number of subjects in the Security Index, it would be most difficult if not impossible to determine "Nationality Background" in all instances. These subjects are American citizens, although their parents may have a wide variety of citizenship, for instance a Russian mother and an American father and various other combinations for whom no definite conclusions may be reached as to their "Nationality Background." In fact, foreign background in many cases may go back several generations and the subject's parents may be native born Americans.

OBSERVATIONS:

1. It is not believed that it will serve any practical purpose to show "Nationality Background" for each Security Index subject as such. Actual Organizational Affiliation is the important item to be shown to place the individuals in group categories where they can be handled in an emergency. Trouble with the Chinese does not necessarily mean that only Chinese who are carried in the Security Index will be dangerous to the national security, as there is every indication that the entire Communist Party, USA, supports the Chinese Communists and any member of the Communist Party, USA, could commit espionage or sabotage. Proceeding against only Chinese in the Security Index will not assure security when members of the Communist Party, USA, or other revolutionary groups are at large. It would appear that the same reasoning would apply to any certain "Nationality Background" group.

2. Even if individuals with Chinese background or other individuals with various nationality backgrounds were identified in the Security Index, it is pointed out that most of the individuals in the various groups will be citizens, inasmuch as of December 4, 1950, there were only 368 aliens in the Security Index and 112 individuals whose citizenship is unknown and for whom investigation is continuing. Any action to be taken regarding detention would have to be against citizens as well as aliens or the "Nationality Background" breakdown would serve no purpose.

The Attorney General's regulations for the Emergency Detention Program does provide for possible separate action, if necessary, against aliens, but the program has been designed primarily to proceed against all dangerous persons in an emergency in which event the writ of habeas corpus will be suspended. Under Title 2 of the Internal Security Act of 1950, the Attorney General could, under certain conditions, detain anyone falling within certain provisions of the Act. It is to be noted that the Attorney General has advised that Title 2 will not be used in the event of an emergency and the present Emergency Detention Program will be placed into effect.

3. It is highly desirable that individuals be identified on the IBM equipment by Organizational Affiliation or Nationalistic Tendency. The words Nationalistic Tendency are not used in this

connection in the same sense as the word "Nationality Background," as pointed out above. These breakdowns are presently in use.

ACTION:

It is recommended that Security Index cards not be subdivided by "Nationality Background," and that breakdowns continue to be made by Organizational Affiliation or Nationalistic Tendency for the reasons set out above.

## Office Memorandum • UNITED STATES GOVERNMENT

TO : THE DIRECTOR

DATE: January 5, 1961

FROM : THE EXECUTIVES' CONFERENCE

SUBJECT: PROPOSED SUBDIVIDING OF SECURITY INDEX BY  
NATIONALITY BACKGROUND

On January 3, 1951, the Executives' Conference, consisting of Messrs.

considered the advisability of subdividing the Security Index by nationalities.

The Conference was advised that as a result of the Chinese Communist participation in the fighting in Korea the possibility arose that this country would become involved in war with Communist China, and as a result, some action might be directed against Chinese Communists in this country. In anticipation of this, an attempt was made to secure a list of Chinese who are on the Security Index. Inasmuch as the Security Index subjects are not tabbed as to nationalities, it was not possible to secure such a list by the IBM machine. The question, therefore, arose as to whether the Security Index should be broken down according to nationalities.

Present Breakdown of Security Index:

The Security Index cards presently carry breakdowns by Organizational Affiliation or Nationalistic Tendency. Breakdowns are as follows:

COM	Communist Party, USA
ISL	Independent Socialist League
SWP	Socialist Workers Party
RWL	Revolutionary Workers League
NPR	Nationalist Party of Puerto Rico
ILL	Independent Labor League
ULP	United Labor Party
UPR	United Party of Puerto Rico
RUS	Russian
BUL	Bulgarian
HUN	Hungarian
YUG	Yugoslavic
MIS	Miscellaneous
PPA	Proletarian Party of America

Under present breakdowns, over ninety-five per cent of the Security Index cards are carried under the Organizational Affiliation of "COM" (Communist Party, USA). A relatively small number of cards

MEMORANDUM FOR THE DIRECTOR

are identified under the Organizational Affiliations "SPP," "NPR" and "ISL." Subjects identified under the other "Organizational Affiliation" categories listed above and the "Nationalistic Tendency" categories are very limited in number. Other than those individuals identified as Russian under "Nationalistic Tendency" in which group there were thirty-five cards at the date of the last statistical analysis on December 4, 1950, there are only one or two cards presently carried under each of the "Nationalistic Tendency" countries listed above.

The Organizational Affiliation breakdown is made because various groups represent different Marxist revolutionary or other revolutionary organizations so that members of each organization can be identified and proceeded against at any given time.

The Nationalistic Tendency groups represent those individuals who cannot be classified Communist, but whose activities are inimical to the security of the United States and are in support or behalf of the Government of the nations named. The breakdown was not intended to show allegiance of the subject by reason of birthplace or citizenship, prior or present, but rather because of the individual's present subversive activity in behalf of a particular government. Most of the cases falling in this group are espionage in character.

Possible "Nationality Background"  
Breakdown on IBM Equipment:

The Statistical Section has advised that it is possible under the system presently in use to add a "Nationality Background" breakdown on the tabulated card for each subject which would permit the segregation of any certain "Nationality Background" group by running all of the cards through the sorting machine.

Feasibility of a "Nationality  
Background" Designation for all  
Security Index Subjects:

In order to designate on each Security Index card the "Nationality Background" it would be necessary to designate the nationality of each Security Index subject. With respect to aliens, this would present no problem as we have the information. With regard to naturalized citizens, we could use as a criterion the sovereignty to which the individual owed allegiance prior to his naturalization. With respect to native-born citizens, however, we would have a very real problem in attempting to designate the "nationality background" inasmuch as the families of many of these subjects have been in this country for years; some of the forebears

MEMORANDUM FOR THE DIRECTOR

of the subjects may have come from one country, while others have come from another, and, of course, some subjects would have forebears from several countries over several generations. In view of these factors, there does not appear to be any sound basis for arriving at the nationality background of native-born citizens. Inasmuch as native-born citizens comprise almost four-fifths of the total number of subjects in the Security Index, any breakdown as to nationality background would be useless unless the native-born citizens were included.

The Security Index is presently set up to contain the names of individuals whose activities are such as to warrant them dangerous to the national security in the event of an emergency. In the event action is taken against any group in the Security Index, it is almost essential that such action would be taken against all subjects in the Security Index, rather than any particular group because regardless of nationality background, all subjects are dangerous from the standpoint of their adherence to revolutionary groups or because of other activities, such as espionage activities.

The Executives' Conference unanimously recommended, because of the difficulty which would be encountered in attempting to make a workable breakdown based on "nationality background," that we do not attempt to effect such a breakdown. The Conference further felt that the need for such a breakdown, while it would be informative, is not imperative.

In the event you approve, we will not attempt to make such a breakdown.

Respectfully,  
For the Conference

John

H.

3

422  
changed  
to

49-5

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI  
FROM : SAC, Savannah  
SUBJECT: SECURITY INDEX

DATE: 1/15/51

Re SAC Letter No. 100, dated 12/28/50.

All Security Index cards in this office are currently in an up-to-date status, and addresses for all subjects have been checked within the last six months.

U. S. GOVERNMENT

DATE: 1/1/01

TO : FEDERAL BUREAU OF INVESTIGATION

FROM : FEDERAL BUREAU OF INVESTIGATION

SUBJECT: FEDERAL BUREAU OF INVESTIGATION

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 1/1/01 BY 6410

424 changed  
to

53-5

STANDARD FORM NO. 64

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

DATE: January 16, 1950

FROM : , SAC, WASHINGTON FIELD

SUBJECT: SECURITY INDEX

Re SAC Letter No. 100 Series 1950, Section C.

This is to advise that all Security Index Cards in the Washington Field Office are in an up-to-date status and the employment and residence address of all such individuals have been checked within the past six months.

STANDARD FORM 1-2-54

## Office Memorandum • UNITED STATES GOVERNMENT

To : \_\_\_\_\_

DATE: 1-12-51

From : \_\_\_\_\_

Subject: SECURITY INDEX COUNT- GENERALPURPOSE

To advise you of the total cards in the Security Index as of Friday, January 12, 1951.

DETAILS

During the past week 136 new cards were added to the Security Index and seven cards were canceled, a net increase in the past week of 129 cards.

The Security Index count as of today is 13,901.

426 changed to  
41-5

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI  
FROM : SAC, RICHMOND  
SUBJECT: SECURITY INDEX CARDS

DATE: 1-16-51

CONFIDENTIAL

Re SAC Letter #100 dated December 28, 1950, pertaining to six-months' verification of addresses for all Security Index subjects.

In conformity with the instructions contained in this SAC Letter, this is to advise that the Security Index cards maintained at the Richmond Field Division are in an up-to-date status at the present time and the addresses for all the subjects have been checked within the last six months.

Recent employment changes have been noted in connection with several of these individuals and the necessary form, FD-122, as to each of these individuals is presently in dictation and will be forwarded immediately. The changes indicated in these forms will then make all of the Security Index cards in an up-to-date status in the Richmond Field Office.

427 changed  
to  
5-11

STANDARD FORM NO. 64

Office Memo, andam • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

FROM : SAC BOSTON

SUBJECT: SECURITY INVESTIGATIONS  
REMOVAL OF CARDS FROM SECURITY INDEX

DATE: January 15, 1951

CONFIDENTIAL

Only one Subject of a Security Index Card maintained in the Boston Office is thus far known to have joined the Armed Forces of the United States. He is

His card has been placed in a section of the Security Index file marked "Inactive". Form FD 122 and closing report bringing his activities up to date are being submitted by this office. Pertinent reports will be sent to CIC.

428  
changed  
to  
25-5

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOV

TO : Director, FBI  
FROM : SAC, Little Rock  
SUBJECT: SECURITY INDEX  
LITTLE ROCK DIVISION

DATE: January 9, 1951

CONFIDENTIAL

Re SAC Letter No. 100, Series 1950, dated 2-20-50,  
Section C.

This is to advise the security index cards in this  
office are in an up-to-date status.

The addresses for all security index subjects were  
verified in December, 1950.

429 changed  
to  
44-6

Office Mem.

dm • UNITED

GOVERNMENT

TO : Director, FBI

DATE: 1/15/51

FROM : SAC, Salt Lake City

SUBJECT: SECURITY INDEX

Re SAC Letter No. 100, Series 1950, Subsection C.

For the information of the Bureau, the Security Index maintained by the Salt Lake City Office is in an up-to-date status. The employment, as well as addresses, for all Security Index subjects was checked during the week of January 8-13, 1951 and appropriate changes have been made.

UNRECORDED  
1-16-51

- GENERAL

(F) SECURITY INDEX CARDS - SECURITY FLASH NOTICE -- One of the field offices has suggested that a notation be placed on the reverse side of the Security Index card showing that a Security Flash Notice has been posted in the Identification Division at the Bureau. This suggestion has been approved by the Bureau and the notation should be placed at the end of the physical description.

The placing of this notation need not be handled as a project by you. The notation can be placed on the Security Index card when new cards are made up and received by your office, when the office of origin is changed or when the case file comes up on tickler for the periodic check of the subject's residence address or business address.

430 changed to

2-5

OFFICE OF INVESTIGATION • UNITED STATES GOVERNMENT

TO: Director, FBI

DATE: January 4, 1951

FROM: SAC, Atlanta

CONFIDENTIAL

5030-144-1462  
ATTACHMENT INDEX  
ATLANTA FIELD DIVISION

Re SAC Letter #100, Series 1950, dated 12-28-50.

For the Reserve Information, all Security Index Cards in the Atlanta Field Division have been checked by the Atlanta Office within the past six months.

For the information of the Bureau, , was., Security Index subject of the Atlanta Office is presently in New York City and New York City is attempting to verify his current address.

It should also be noted that , was., Security Index subject of the Atlanta Office, is in a constant travel status for the Home Missions Council of North America, out of Chicago, Illinois and has no permanent residence address at this time.